

ACMR

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Weekly Time Record

Week ending: _____

Employee: _____

Manager: _____

Employee phone: _____

Employee email: _____

IRD: _____

Nicholas Hottinger

Day	Date	In	Out	In	Out	Regular Hrs.	Overtime Hrs.	Sick Hrs.	Vacation Hrs.	Total Pay	Job Site
Thursday	30/08	6:00AM	6:00PM	30min lunch		11.5hrs	11.0				
Friday	31/08	6:00AM	3:30PM	30min lunch		10hrs	8.5	Slept earlier			
Saturday	1/09	6:30AM	11:00AM	no lunch		4.5hrs	4.5	24			
Sunday	2/09										
Monday	3/09	6:00AM	6:00PM	30 Min lunch		11.5hrs	10.50				
Tuesday	4/09	6:00AM	6:00PM	30 min lunch		11.5hrs	10.50				
Wednesday	5/09	6:00AM	3:30PM	no lunch		9.5hrs	9.5				
Total Hrs.						54.5					

Employee signature

Date

Manager signature

Date

54.5

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