

ACMR

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Weekly Time Record

Week ending: _____
 Employee: Eddie Esau
 Manager: _____
 Employee phone: _____
 Employee email: _____
 IRD: _____

Day	Date	In	Out	In	Out	Regular Hrs.	Overtime Hrs.	Sick Hrs.	Vacation Hrs.	Total Pay	Job Site
Thursday	14.6.18	Supervisor				8		Sick Day			
Friday	15.6	Supervisor				8					
Saturday											
Sunday	17.6	8.am	4pm	8	1/2	8.0		Sick Day			
Monday	18.6	6.00	7.00pm	13	1/2	12.5					
Tuesday	19.6	7.00	6.00pm	11	1/2	10.5					
Wednesday	20.6	7.30	3.30	8	1/2	8.0		Sick Day			
Total Hrs.						55					

55 hrs

Employee signature

Date

Manager signature

Date

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